



Welcome to

St Aidan's Catholic Primary Academy Reception 2025-2026



New Child Registration and Parental Declaration Form

- Please complete in **BLOCK CAPITALS** using **ONE FORM PER CHILD**.
- For the purpose of this form the "parent" means the biological or legal parent or guardian with parental responsibility for the named child.

Please complete these registration forms and return them to the school office with your child's birth certificate or passport, and recent proof of address (dated within the last 3 months)

Child's Forename			
Child's Surname			
Child's Date of Birth		Gender	



St Aidan's Catholic Primary Academy
PUPIL ADMISSION DETAILS

To ensure our Admission Register is correct, please complete this form and return it to school. Please let us know if, in the future, any of these details change. **PLEASE COMPLETE ALL SECTIONS**

Child Details

Child's Legal Forename.....Middle Name.....
Child's Legal Family Surname Preferred Forename.....
Date of Birth Gender

Language

Home LanguageFirst Language.....
English as an additional language? Yes No

Contact Details

1. Main Carer Mum Dad Other (please specify).....

Parental Responsibility - Yes/No First Language.....

TitleForename.....Surname.....

Address & Postcode (if different from above).....
.....

Mobile Number Place of Work.....

Work Days/ hours and work phone number.....

Main email address.....

2. Second Carer Mum Dad Other (please specify)
.....

Parental Responsibility - Yes/No First Language.....

TitleForename.....Surname.....

Address & Postcode (if different from above)
.....

Mobile Number Place of Work.....

Work Days/ hours and work phone number.....

Additional Contact Details – In case of an emergency

3. Title Forename Surname

Address

Postcode Relationship to child

Home No..... Mobile No..... Work No.....

Current school

Name of school.....

Address Postcode.....

Out of country.....

Doctor/Medical

Surgery Name..... Phone No

Surgery Address..... Postcode.....

Permission to contact Doctor in case of an emergency Yes/No

Permission to administer First Aid in an emergency Yes/No

Medical and/or Disability

Please indicate if your child suffers from any of the following medical conditions/allergies, and where possible attach copies of supporting medical evidence.

If there is a significant medical problem please make an appointment to see the school Senco

- | | | | | | |
|----------|--------------------------|-------------------|--------------------------|-----------------|---|
| Asthma | <input type="checkbox"/> | Eczema | <input type="checkbox"/> | Speech problems | <input type="checkbox"/> |
| Epilepsy | <input type="checkbox"/> | Eyesight problems | <input type="checkbox"/> | Other | <input type="checkbox"/> (please specify below) |
| Diabetes | <input type="checkbox"/> | Hearing problems | <input type="checkbox"/> | | |

Please outline below any additional needs linked to the child.

If you have ticked any of the above boxes please provide detailed further information below.....

.....
.....
.....
.....

Does your child have an on-going long term medical condition? Yes No

Is your child on long term medication? Yes No

If you have selected 'yes' to either of the above questions, please provide further information

.....
.....

Special Educational Needs

Does your child have an EHCP, if so please outline below any additional needs linked to the child?

.....
.....
.....

Does your child receive additional support/interventions to support their needs?

.....
.....
.....

Please provide any further information below.....

.....
.....
.....

Dietary: Please tick any relevant boxes

- | | | |
|---|------------------------------------|--------------------------------------|
| Gluten Free <input type="checkbox"/> | No Beef <input type="checkbox"/> | Other <input type="checkbox"/> |
| Seafood Allergy <input type="checkbox"/> | No Fish <input type="checkbox"/> | |
| No Dairy Products <input type="checkbox"/> | No Pork <input type="checkbox"/> | |
| Vegetarian <input type="checkbox"/> | No Nuts <input type="checkbox"/> | |
| No Artificial Colourings <input type="checkbox"/> | Allergies <input type="checkbox"/> | Please specify..... |

Ethnicity

The school is registered under the Data Protection Act for holding personal data. Please note this information is stored on the school computer system. The school has a duty to protect this information and keep it up to date.

- | | |
|---|--|
| <input type="checkbox"/> Albanian | <input type="checkbox"/> Indian |
| <input type="checkbox"/> Any other Asian Background | <input type="checkbox"/> Kosovan |
| <input type="checkbox"/> Any other Black Background | <input type="checkbox"/> Other Black African |
| <input type="checkbox"/> Any other Ethnic group | <input type="checkbox"/> Pakistani |
| <input type="checkbox"/> Any other mixed background | <input type="checkbox"/> Refused |
| <input type="checkbox"/> Bangladeshi | <input type="checkbox"/> Serbian |
| <input type="checkbox"/> Black – Ghanaian | <input type="checkbox"/> Traveller of Irish Heritage |
| <input type="checkbox"/> Black – Nigerian | <input type="checkbox"/> Turkish Cypriot |
| <input type="checkbox"/> Black – Somali | <input type="checkbox"/> White- British |
| <input type="checkbox"/> Black – Sudanese | <input type="checkbox"/> White – Irish |
| <input type="checkbox"/> Black – Caribbean | <input type="checkbox"/> White and Asian |
| <input type="checkbox"/> Bosnian- Herzegovinian | <input type="checkbox"/> White and Black African |
| <input type="checkbox"/> Chinese | <input type="checkbox"/> White and Black Caribbean |
| <input type="checkbox"/> Croatian | <input type="checkbox"/> White Eastern European |
| <input type="checkbox"/> Greek/Greek Cypriot | <input type="checkbox"/> White Other |
| <input type="checkbox"/> Gypsy/Roma | <input type="checkbox"/> White Western European |

Place of Birth.....

Nationality.....

Religion (if not Catholic)

- | | | |
|------------------------------------|---------------------------------|---|
| <input type="checkbox"/> Buddhist | <input type="checkbox"/> Jewish | <input type="checkbox"/> Other Religion |
| <input type="checkbox"/> Christian | <input type="checkbox"/> Muslim | <input type="checkbox"/> Religion Refused |
| <input type="checkbox"/> Hindu | <input type="checkbox"/> Sikh | <input type="checkbox"/> No Religion |

Any further information that you think the school should know about:

Parental Consent Form

There are a number of activities that require permission from you in order that your child is able to participate during their time at school. Listed below are these activities.

Short Visit - I give permission for my child to take part in visits out of school to places in the local vicinity for periods not exceeding half a day, for the duration of my child's attendance at St Aidan's Catholic Primary Academy

I give permission

I do not give permission

Food Tasting - There are occasions when food tasting takes place in class. I give consent for my child to take part in this activity. *I understand that it is my responsibility to let the school know in writing of any allergies.*

I give permission

I do not give permission

Internet – I give my permission for my child to use email and the internet under the supervision of the class teacher during their attendance at St Aidan's Catholic Primary Academy

I give permission

I do not give permission

Copyright Permission - I agree, that if selected, my child's work may be published on the school website

I give permission

I do not give permission

Photographs for Website - I give my permission for my child's image to be used on the school website. The child's name will never be used.

I give permission

I do not give permission

Photographs for Publication - There are occasions when we have photographers in from the Ilford Recorder. These images can then be used for publication in the local Recorder group newspapers, or other local newspapers/magazines.

I give permission

I do not give permission

Photographs – I give permission for my child to take part in class or school photographs during their attendance at St Aidan's Catholic Primary Academy

I give permission

I do not give permission

St Aidan's Catholic Primary Academy Parental Agreement

St Aidan's is a 2 form Catholic Primary School & Nursery. We are a faith school where we follow the teachings of Jesus Christ under the direction of Bishop Alan (Brentwood Diocese).

We are delighted you are interested in a place for your child/children at our school and all faith dominations are most welcome. However please note that we are a Catholic school therefore your child will be participating in the following:

- Daily Prayers
- Collective Worship
- Assemblies
- Religious Education lessons
- Observing Holy days of obligation
- Visiting our local Parish church
- Participating in Catholic events such as Christmas and Easter
- General Catholic Ethos of the school.

Please sign to agree that you are fully aware of the Catholic Ethos and that your child will participate in all aspects of our daily life at St Aidan's.

Childs name

Potential year group.....

Parent name

Parent signature Date

Headteacher Date

It is my responsibility to inform the school in writing of any changes made and that the school cannot accept any responsibility for any errors made



HOME/SCHOOL AGREEMENT



Parents/Carers will ensure that:

- Our child arrives for school on time and attends regularly;
- Our child wears the correct school uniform;
- We contact the school by 9.00am if our child is absent and provide a note on their return;
- We support the behaviour policy of the school;
- We attend parent's consultation;
- We let the school know of any concerns or problems that might affect our child's work or behaviour;
- We encourage our child to fully involve themselves in all aspects of school life;
- We support our child with homework and regularly read with them;
- We do not take holidays during term time;
- We will promptly notify the school of any change of address or contact details.

St Aidan's will ensure that:

- We care for your child's safety and happiness;
- Your child achieves their full potential as a valued member of the school community;
- Your child achieves high standards of work and behaviour through building good relationships and developing a sense of responsibility;
- We provide regular opportunities for your child's progress to be monitored and reported;
- We keep you informed about general school matters;
- We contact you if there is a problem with attendance, punctuality, work or behaviour;
- We set and monitor homework and provide opportunities for extra study;
- We are open and welcoming at all times and offer opportunities for you to become involved in the daily life of the school.

Pupils will:

- Attend school regularly and on time;
- Bring all their equipment on a daily basis;
- Wear the correct school uniform and be tidy in appearance;
- Always try their best;
- Be polite and helpful to others;
- Behave in an acceptable way showing respect for everyone and the school environment.

Child's name (PRINT) _____ Class _____

Parent/Carer name (PRINT) _____

Parent/Carer signature _____ Date _____



Attention all parents!



Have you registered?



Dear Parent

All our communications are to be sent out using either parentmail or email, it is therefore essential that you register.

Please confirm the following information: - (print clearly)

Pupil Name.....

Parent Name

Parent email address.....

Parent mobile number

THIS PAGE IS FOR OFFICE USE ONLY

Pupil Name

Agreed start date Class/year group.....

UPN.....

DFE of previous school

Documentary proof of DOB - Birth Certificate Passport

Address proof (dated within last 3 months) Council Tax Bill Utility Bill

Entered onto Integris on the/...../..... by

Added to collection list.....

Emergency class list.....

Synergy update.....